



AUSTRALIAN ONSITE TRAINING'S RESPONSE TO COVID-19

Australian Onsite Training is committed to the safety, health and well-being of our clients and employees.

Given the current concerns around the Coronavirus outbreak (COVID-19) and following advice issued by the World Health Organisation (WHO), Australian Onsite Training have put in place the following measures to maintain the ability to deliver our products and services whilst supporting the safety, health and well-being of our clients and employees.

TRAINING VIA VIDEO CONFERENCING

We recognise that many of our clients may be impacted by travel restrictions, quarantine procedures and/or company policies regarding attending external or internal gatherings. For this reason, Australian Onsite Training has developed a remote learning option to enable our clients to continue CoR and Load Restraint training.

Our virtual training course is available as a four-hour public or one company program and is delivered via video conferencing software. This remote learning option ensures you can still obtain all the knowledge, skills and benefit of our face to face program from the comfort of home or office. You will be working with a trainer in real time and will be able to communicate with a trainer during the presentation from your PC or Mac, tablet or smart phone.

For further information or to book please get in touch with our team on + 61 416 220 307 or admin@aotraining.com.au

CHANGES TO FACE TO FACE TRAINING

We continue to offer the option of attending our face to face onsite CoR and Load Restraint training programs. We wish to reassure our clients that we are taking all possible precautionary measures in accordance with the WHO recommendations. As such we have made the following changes to our physical programs:

- Onsite training will be capped at 10 participants until further notice and numbers may also depend on training facilities to allow participants to be seated 1-3M apart as per the recommended social distancing parameters.
- There will be no handshaking at arrival, during or at the end of the course.
- All handouts and coursework will be pre-packaged and given out at the beginning of each course by a consultant who has sanitised their hands.
- Minimised direct contact with others on the course.
- Anybody showing cold or flu like symptoms during the course will be politely asked to leave and given the opportunity to join the virtual course instead.
- Participants will be encouraged to wash their hands frequently throughout the course and to use sanitiser provided by Australian Onsite Training or the venue (subject to availability).

Australian Onsite Training would like to reassure our clients that none of our staff have travelled overseas in the past 90 days. Any trainer who begins to feel unwell or becomes aware of having been in contact with a confirmed case of COVID-19 will be replaced another trainer or the training will be postponed.

Anybody meeting any of the following criteria in the 14 days prior to the course start date is asked to enrol in or transfer to the Virtual training program:

- If you have travelled overseas.
- If you are feeling unwell and/or have developed a fever, cough and breathing difficulties.
- If you are currently practicing self-isolation.
- If you have been in contact with a confirmed case of COVID-19.

If you have any questions or wish to discuss any of the above in more detail, please do not hesitate to get in touch with our team on +61 416 220 307 or admin@aotraining.com.au

Kind Regards,

The Australian Onsite Training Team

P: +61 416 220 307

E: admin@aotraining.com.au

W: www.australianonsitetraining.com.au